

# **Bylaws of the Oregon State Beekeepers Association**

*Revised and amended October 26, 2019*

## **ARTICLE I**

### **Membership**

**Section 1: Membership**—All applications for membership must be made to the treasurer, or the authorized representative, and must be accompanied by the dues for the year of membership. Membership runs from January 1 through December 31 of the year of membership.

**Section 2: Dues**—Dues are involved in membership in the Oregon State Beekeepers Association as follows:

(A) **Paid members.** Members shall pay dues for the year of membership. Upon acceptance of the membership dues, the member is entitled to receive a copy of the Oregon State Beekeepers Association's constitution and bylaws.

(B) **Honorary life members.** Honorary life members may participate in all activities of the state association and shall pay no dues for the year of membership to the state association. If an honorary life member wishes to join a branch association, then he or she shall pay the dues of the branch association.

(C) **Dues.** Dues may be paid at any time and are current for the year of membership. Any dues not paid within one month after the year of membership are said to be delinquent and membership is canceled. Dues for the year of membership shall be determined by the executive committee.

(D) **Donations.** Any member wishing to donate funds toward the General Fund, Research Fund, or a specific program may do so. Such funds shall be earmarked and spent only for the benefit of the program so specified at the time of the donation. Donations made at the auction during the annual conference shall be used exclusively for research. In the event that there is a shortfall from the conference, funds from the Research Fund may be used to cover the additional expenses. The amount thus borrowed shall be repaid at the earliest possible time.

## **ARTICLE II**

### **Duties of Officers**

**Section 1: President**—The president shall be the directing head and chief executive officer, and shall preside at all meetings. He or she shall act as chair of the executive committee, appoint all committees not otherwise provided for, fill all vacancies in office taking place between elections, and call all special meetings of the executive committee and of the general membership when requested to do so as provided in the constitution. He or she shall be responsible for seeing that all officers, elected or appointed, perform their respective duties and take the initiative in all matters pertaining to the welfare of the organization and its membership.

**Section 2: Vice President**—In the absence of the president, the vice president shall assume the responsibilities ordinarily falling upon the president. In the absence of both officers, the members may select a chair to serve for the time being. It shall be the duty of the vice president to serve as program chair of the

association.

**Section 3: Secretary**—It shall be the duty of the secretary to:

- (A) Maintain a list of all members in good standing.
- (B) Keep all honorary life members on the membership rolls.
- (C) Record all minutes of annual and special meetings of the membership, as well as minutes of meetings of the executive committee.
- (D) Submit an annual report of branch associations at the annual meeting of the state association.
- (E) Revise the constitution and bylaws after annual membership meetings in which changes have been approved by the membership.
- (F) Perform such other duties as would naturally be assigned to this office.

**Section 4: Treasurer**—It shall be the duty of the treasurer to:

- (A) Maintain a list of all members in good standing.
- (B) Keep all honorary life members on the membership rolls.
- (C) Provide information regarding the membership list, including new members and member renewals, to the secretary and the editor of the newsletter as it is received.
- (D) Keep financial records in good condition showing all amounts received and disbursed by him or her, from whom received, and to whom and for what paid.
- (E) Have the option to send notice of delinquent membership to those members who are one month late in paying dues.
- (F) Perform such other duties as would naturally be assigned to this office.

**Section 5: Regional Directors**—Regional directors shall serve on the executive committee. They will be expected to be aware of the problems facing beekeeping in their respective areas of representation and be responsible for bringing these problems to the attention of the executive committee and the members. They also will send monthly reports to the newsletter editor and send a copy of each of the monthly reports to the president.

### **ARTICLE III**

#### **Duties of Committees**

**Section 1: Agriculture Liaison**—It shall be the duty of this committee to serve as liaison between the Oregon State Beekeepers Association and national, state, and local government entities, agriculture groups, agriculture associations, and grower commissions for beekeeping and honey bee issues.

**Section 2: Fairs and Exhibits**—It shall be the duty of this committee to cooperate with the Oregon State Fair Board in developing the bee and honey exhibit at the Oregon State Fair whenever possible, and to cooperate with local and district fair managers in developing larger and better honey exhibits in their respective fairs.

**Section 3: Nominations**—It shall be the duty of this committee to work with the membership to solicit the names of members who are willing and able to assume responsibility for positions on the executive

committee.

**Section 4: Northwest Apiculture Fund for Honey Bee Research, Extension, and Education**—It shall be the duty of this committee to engage in the work needed to support this fund for honey bee research, extension, and education within the Department of Horticulture, or its successor, at Oregon State University.

**Section 5: Public Relations**—It shall be the duty of this committee to secure news items and photographs for publication at all beekeeping functions, and to work with officers and committees on proper exposure of apiculture to the public, whenever and however possible, whether by newspapers, radio, television, Internet, or other news media.

**Section 6: Other**—Duties of other committees will be defined at the time they are established.

## **ARTICLE IV**

### **Amendments**

These bylaws may be altered or amended only at an annual conference by a two-thirds vote of the total membership present at the meeting, provided notice of the proposed changes have been sent to all members at least one month (30 days) prior to said meeting.